

Apollo Gymnastics Parent Association
Board Minutes – to be approved
Wednesday, August 10, 2011

Attendees:

Sam Faz – President	Cheri Delaney - Secretary
Dawn Harvey – Treasurer	Janette DelCid – Sr. Boys Level Rep
Susan McKenzie – Level 3/4 Rep	John Saulsbury – Co Meet Coordinator
Val Clark – Meet Coordinator	Johnene Dana – Parent, Scrip Coordinator
Margaret Gaskins – Fundraising Chair	Robyn Henry – Parent, JLL Coordinator
Andrea Bush – Levels 5/6 Rep	Michelle Faz – Committee Liaison
Virginia Keast – Parent	Faye Dickerson – Parent
Deanna Banks – Parent.	Emily Bourget – Parent
Tara Day – Parent	

Absent Board Members: Lucy Nee – Level 9/10 Rep, Brenda Guthrie – Junior Boys Level Rep

Meeting was called to order at 7:00 pm.

A Quorum was established.

Open Forum – Special Guest, Diane Watvala, Eastern Region Representative for International Experience-USA, a foreign exchange student program, presented information about hosting students who are gymnasts. Sam Faz will inquire with Val about her interest in the program.

Agenda was adopted as presented.

Approval of the minutes for the July 13, 2011 meeting was tabled until the next meeting.

President's Report

The board members were tasked with reviewing and commenting on the coach's reimbursement policy and committee document after which the documents were posted on-line for membership review.

Cheri Delaney is the new Secretary and Dawn Harvey was elected as the new Treasurer. Candidates for the Vice President and Level 7/8 Representative will be voted on later in the meeting.

Michelle Faz was appointed as the Committee Liaison whose primary responsibility will be to communicate with the committees and team leaders and to notify the board of any concerns. She will also be incorporating changes received from the board into the committee document.

AGPA recently voted to pay 50% of the cost for TOPS evaluations.

Thank you to Lucy Nee for making the flight arrangements for Nancy Gregory to attend the Karolyi Camp with Julia Konner in October.

Janette Del Cid was appointed the Spirit Wear Team leader.

Received \$1,000 donation from Jewelry by Design

Holly Barclay is creating plaques with pictures of the team to give to our sponsors

Thank you Margaret for doing a fantastic job cleaning up the Fundraising Board.

Received an e-mail from a parent who commended the Board for the flow of information they receive unlike the last gym they attended.

AGPA will be transparent and dedicated to member services, requiring each of the Board members to know their duties and responsibilities as well as be familiar with the documents associated with the AGPA.

Treasurer Report

July financial report was presented.

Budget draft is done using last season's data. A special meeting will be set up to review and approve the budget.

Taxes prepared by accountant are done. The amount owed to accountant is \$338 for the tax preparation.

Secretary Report

Some families have not submitted their AGPA registration forms and dues. A reminder e-mail will be sent to those particular families.

Currently there are 116 gymnasts and 110 families on the roster.

Folders have been set up and e-mails have gone out to new members with information about AGPA and website user id and passwords.

Caity Cantello is back and needs to register with AGPA.

Will update the roster and have it posted on AGPA web-site member's only section.

Meet Coordinator Report

Nancy McDonald is waiting for the judges schedule so she can set the dates of the home meets.

Fundraising Chair Report

Frostie Moose ice cream social brought \$30 to AGPA. This event will be done again in the near future.

White House Ornament sales commence August 17th and all orders and money are due no later than September 9th. Each ornament is \$20.

Spirit Cup sales begin September 2nd and end September 16th. Sample cups are only being ordered for those parents who indicated they would like a sample.

Jiffy Lube Live needs workers for a concert during the day next week. If AGPA provides volunteers for each concert, there is a bonus percentage added at the end of the season. This year has not been as profitable as years past due to no tailgating being allowed at the venue.

Level Representative Reports

Level 3 / 4 report: Susan needs contact information for new members of levels 3 and 4 from Secretary. A parent was inquiring about the possibility of scrip being ordered 2 times per month.

Level 5 / 6 representative did not have anything to report.

Senior Boys report:. The season kick-off party will be held this weekend. Team captains are announced and paper plate awards are given.

Committee Liaison report: Michelle incorporated changes she received, distributed hard copies and recommended the board review the document again and send changes to Michelle by Wednesday, August 17th.

Unfinished Business

Committee Doc Motion – tabled as recommended by the Committee Liaison.

Coach Reimbursement Motion – Board reviewed the document prior to the meeting. Discussion revealed that the policy does not address reimbursement for other coach travel that is not specifically a meet, such as the Karolyi Camp and Woodward. The Secretary has been tasked with writing an addendum to address this. A motion to accept the Coach Reimbursement Policy as written but pending the addendum was made, seconded and the motion passed with unanimous vote.

New Business

Tax Exempt Certificates/Status: Secretary to obtain a boiler-plate tax exempt letter from Sharon Mullen for the Board to use as needed with purchases.

Committee Sign Up/Sign up Genius: Will have committee/team sign-up ready for the membership in September after the committee document has been finalized.

Budget Discussion: Treasurer to send the budget to the board for review. Budget will be adjusted once the actual meet schedule has been released in October. A special budget meeting will be scheduled prior to the next board meeting.

Motion to Split Cost for national competitions: Last year the cost of sending levels 9 and 10 qualifiers to Eastern Nationals and Nationals was split amongst all the levels. A motion to continue this policy into the upcoming season was made, seconded and the motion passed with unanimous vote.

Boys Fundraiser discussion: protocol discussion about a fundraiser specifically for uniforms that need to be purchased by the boys team. Parent would need to organize the special fundraiser such as a car wash. Girls' team families would be able to participate as well. A motion to have a car wash if a parent agreed to plan and coordinate the event was made, then seconded and passed with unanimous vote.

Computer for Treasurer: Discussion of purchasing a computer for less than \$500 for the treasurer ended with Sam agreeing to get with the most recent treasurer regarding the status of the finances.

Nomination of New Board Members: The board voted unanimously to elect Johnene Dana as Vice President and Robyn Henry as the Level 7 / 8 Representative.

The next board meeting is scheduled for September 14, 2011 at 7:00 p.m.
Meeting adjourned at 9:05 p.m.