

**Apollo Gymnastics Parent Association
Board Minutes – to be approved
Wednesday, July 13, 2011**

Meeting was called to order at 7:00 pm.

Attendees:

Sam Faz – President
Scott Peloquin – Vice President
Jennifer Johnson– Treasurer
Vacant - Secretary
Val Clark – Meet Coordinator
John Saulsbury – Co Meet Coordinator
Margaret Gaskins – Fundraising Chair
Susan McKenzie – Level 3/4 Rep
Andrea Bush – Level 5/6 Rep
Janette DelCid – Sr. Boys Level Rep
Michelle Faz/Cheri Delaney – Parent

Approval of the minutes for the June 13, 2011 meeting was passed.

President's Report:

- Sam informed the Board on how he would like the Board to be run. He established there is a Chain of Command to be followed and expects everyone to comply.
- Sam informed the Board that the current Treasurer, Jennifer Johnson, would be leaving. Her daughter decided to stop competitive gymnastics. Sam ensured all present understood that her shoes would be very hard to fill.
- Sam also passed along that we had several candidates for our open positions. Michelle Faz, and Cheri Delaney for the Secretary position and Dawn Harvey for the Treasurer position.
- All members of the Board should be familiar with the Non-Profit (501 (c) 3 rules and regulations.
- Bylaws – time to review.
- Deanna Banks is the new Committee Coordinator
- We need to clean-up the bulletin boards upstairs; they are looking a little messy.
- Nancy McDonald has passed along some information in the level break-outs. Sam will forward to the Board.
- Roster to be completed and sent out

Treasurer's Report:

- Initial budget for FY12 is complete.
- Time for Taxes.

- Will add new checks for emergency to the lock box.
- There are credit balances in many people's accounts. Discussion on how to handle them resulted in the decision, any funds that could be refunded, e.g. not from fundraising would be refunded to those families no longer at the gym and the rest would rollover into the next session as a credit.
- As a result of meet deletions, fee changes, etc. we were under budget.

Secretary Report:

- Not Present

Meet Coordinator Report:

- Nothing to report. Waiting on Apollo to determine the home meet schedules.

Fundraising Chair Report:

- New fundraisers in the works
 - Brax Spirit cups, College and Pro Football cups
 - Frosty Moose Spirit night is coming
- JLL paperwork was sent to Robyn
 - Need to ensure the Policies are followed.
- JLL – Tips as outlined in policy will be placed in the General fund. Robyn Henry, JLL Coordinator had asked for the tip to go to the workers. Sam stated this would be considered income and would then be taxed. Final – all tips to general fund no exceptions, no discussion.

Level Representative Reports:

- **Level 3 / 4 Report:**
 - Level 3s are looking for guidance – but did not attend a special welcome session scheduled specifically for them
 - Parents are still having issues upstairs – Sam will talk to Val to ensure she enforces her policies regarding team members leaving after a specific time. We need to remind parents to act accordingly and not cause scenes in the upstairs viewing area, but make sure they realize it is the gym's responsibility to maintain a certain decorum within their establishment.
- **Level 5/6 Report:**
 - Nothing to report
- **Senior Boys report:**
 - Janette informed the Board of a simple policy the Coach had established with all of the boys team members. It is a commitment to excellence and establishes behavior expectations as well as other important information. Sam asked Janette to please forward him a copy for review.

General discussion:

- General discussion on the AGPA fee dropping from \$50.00 to \$25.00. Sam and Scott discussed it was a command decision based on the new assessment policies. There was no longer a need to front load the budget as much as we used to. All agreed it was good to reduce.

Open Forum:

- Parent Michelle Faz had some questions regarding policy.
 - Michelle asked if we invited the general membership to review the budget. Although members are encouraged to attend any and all membership meetings, it was stated that we are a Board elected to run the Association and developing an initial budget with the general membership was not a good idea – it would take forever to answer all questions that maybe asked. It was passed along that it was better to generate, discuss and approve a budget and then it is published to all membership for review and questions, etc.

